



OFFICE OF THE PRINCIPAL
SRIKISHAN SARDA COLLEGE

(Affiliated to Assam University)

ESTD – 1950

P.O HAILAKANDI, Dist. – HAILAKANDI, PIN – 788 151 (ASSAM)

URL: www.sscollegehkd.ac.in E.mail : sscollege@sscollegehkd.ac.in

Phone/Fax No. (03844) 222409

Ref: SS/QUOT/2024/

Date: -21-05-2024

NOTICE INVITING QUOTATION

Sealed Quotation in plain paper is hereby invited in two bid systems (Where Applicable) by the undersigned from the reputed firm / individual for the following articles to be received up to 02.00 pm on 28-05-2024 by this office and will be opened on the same date & time. If the date for receiving quotation falls on Holiday/ Bandh the quotation will be received on next working day.

Intending bidders may ascertain the details from the office of the undersigned during office hours on working days for details regarding tender.

Name of the articles:

1. Printing of College Magazine

(36 Page Black & White and 12 Page Colour inside (Glossy Paper).

Cover Multy Colour (Glossy Paper 220 GSM thick)

Both Side Printing (Mean 4 Page total 16 Page colour)

Cover Laminated,

Black & White Print Paper 70 GSM thick

Magazine Size ¼ demy paper

Terms and conditions:

- The tender complete in all respects should be addressed to Principal, S.S. College, Hailakandi. Assam 788151
- In case of any modification in specifications / terms and conditions / any clarification to the bid document, it will be notified in the college notice board. Bidders are requested to contact the college office or log on to our website from time to time and no separate corrigendum will be issued in this regard.
- The rate should be inclusive of taxes and applicable tax should be clearly indicated. If selected, certificate of tax paid should be submitted to college office
- The rates should be quoted along with supporting documents of specifications, technical features, (if applicable)
- No advance payment will be made
- If any item / equipment delivered in damaged condition, the equipment should be replaced with new one immediately.
- The College reserves the right to accept or reject any or all the bids without assigning any reason whatsoever.
- 1% TDS will be deducted at the time of payment by the college and 2% GST where applicable.
- Rates should be quoted inclusive spot delivery (Srikishan Sarada College, Hailakandi).

(Hilal Uddin Laskar)

Principal i/c

S.S. College, Hailakandi